

Roundtable on the Responsible Recycling of Metals (RRRM) Steering Group (SG) Meeting

Meeting agenda and objectives:

Dec 13th, 2023

1. Notes and Actions from the last meeting
2. Working group updates
3. Financial update
4. Deliverables feedback: Landscaping, Mapping, Recommendations and Route map
5. Outreach, Launch and Communications
6. Next steps

Outcomes and decisions

- The Summary Report will summarise landscaping, mapping and recommendations, the infographic will present a summary route map. These are the two key summarised outputs. They are supported by background reports for each of Landscaping, Mapping and Recommendations.
- The SG is kindly asked to consider the highest priority recommendations and to identify potential lead actors (specific named organisations) to take forward individual or recommendations themes. This is of key importance for continuity and per the original project plan and Terms of Reference.
- The public Recommendation Report should highlight a lead actor, but at the stakeholder group level, rather than a named organisation. These should be named in the xls.
- Continuity factors discussed include keeping the website active, being able to respond to interest generated by launch activities, and ability to respond to general queries. This is linked to the previous item and needs to be agreed before the Roundtable Secretariat disband.
- The launch plan is under development and needs the support of SG members.
- A proposal to run an additional SG meeting after the outputs have been launched to discuss interest generated and to recognise achievements and challenges was agreed. The date will be set in the new year once the launch plan and events are confirmed.

Action agreed	Owner	Deadline
Revised Mapping Report shared with SG members	Secretariat	07/01/2024
Revised Landscaping Report shared with SG members	Secretariat	31/12/2023
Summary Report shared with SG members	Secretariat	14/01/2024
Feedback on recommendations. The due date is moved for one week	SG members	22/12/2023
Develop launch plan including schedule for events, speaking opportunities, key messages, our own webinar, presentation etc.	Secretariat	31/12/2023
Feedback from SG members on the final Mapping Report	Secretariat	14/01/2024

Feedback from SG members on the final Landscaping Report	Secretariat	07/01/2024
Route Map available for SG members	Secretariat	31/01/2024
<p>Launch plan support requested.</p> <p>Events: Which are the best placed events to introduce the outcomes of the report?; Which are SG members attending? Knowledge about potential for running session/exposure at event</p> <p>Press: Which publications have best potential to get some coverage? Any Journalist contacts</p> <p>Social Media: Which SG socials do you have/can we leverage?</p>	SG members	07/01/2024
Final Deadline for feedback on Summary Report	SG members	24/01/2023

Attendees

1. Andreea Miu, Head of Decarbonisation, Sustainable Shipping Initiative (SSI)
2. Nicole Hanson, Responsible Sourcing Manager, London Metals Exchange (LME)
3. Rory Meredith, Standards Manager, ResponsibleSteel (RS)
4. Ladin Camci, Chief Technology & Sustainability Officer, CARES (Constructional Steel certification body)
5. Aysha Lotter, South African Research Chair Community of Practice: Waste to Value
6. Yanin Kiefer, Raw Materials ESG Coordinator, Boliden
7. Louise Assem, Global Material Stewardship Director, International Copper Association (ICA)
8. Bethany Perkins, Environmental Sustainability Analyst, International Copper Alliance (ICA)
9. Dave Knight, RRRM Convenor, One Planet Ltd
10. Mark Prins, RRRM Secretariat, Freelance consultant

Apologies/Absent

- Dr Marcel Christians, Director Innovation & Sustainability, Weiland
- Prof Sonia Valdivia, Scientific Director, World Resources Forum (WRF)
- Patrick Davison, Mayer Environmental, Director (Subsidiary of European Metals Recycling - EMR)
- Umut Cantoru, RRRM Secretariat, New Horizons
- Michèle Brühlhart, Executive Director, The Copper Mark (TCM)
- John Mulligan, Climate Change Lead and Market Relations Director, World Gold Council (WGC)
- Dr Fabiana DiLorenzo, Senior Director, RMI Impact & Innovation, Responsible Business Alliance (RBA)

Anti-Trust Declaration

Dave asked members to read through the anti-trust statement. He requested that if any member identified any anti-competition concerns in the meeting, they are to raise them and ultimately that the meeting would be stopped if they remain unresolved.