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meeting? 

The Roundtable on the Responsible Recycling of Metals (RRRM)

Steering Group – Meeting 6

Virtual

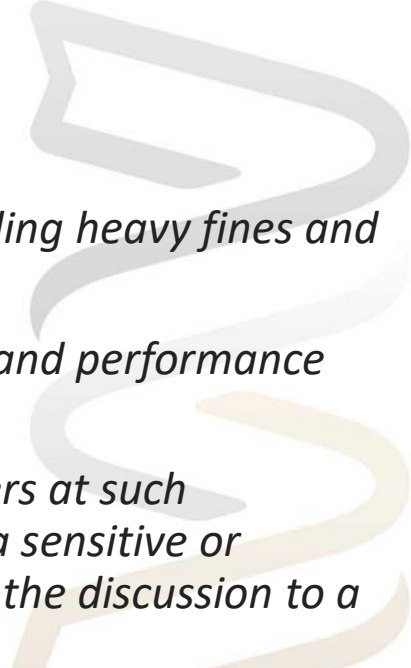
18th October 2023



Apologies from:

- Sonia Valdivia
- Ladin Camci

Anti-Trust Statement

- *The RRRM asks participants to fully comply with all applicable laws, including antitrust and competition laws. It does not condone or in any way seek to facilitate antitrust breaches. Participants should not discuss or share confidential proprietary or otherwise commercially sensitive information including:*
 - *current or future pricing practices;*
 - *terms and conditions of sale;*
 - *outputs and quotas;*
 - *market shares;*
 - *product or marketing plans;*
 - *business relations with suppliers and customers; or*
 - *any other matter on which participants compete.*
 - *Discussing or sharing this type of information can have serious consequences for participants including heavy fines and lasting reputational damage.*
 - *It is the intention that information pertinent to the roundtable objectives concerning ESG practices and performance across the value chain is shared*
 - *Participants should not hesitate to voice any concerns they may have regarding the conduct of others at such meetings. During the course of a meeting, if a participant believes that the discussion is turning to a sensitive or inappropriate subject, the participant will express that belief and request that the attendees return the discussion to a less sensitive area. If the discussion continues, the Chair will end the meeting.*
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Meeting agenda

1. Notes and Actions from last meeting
2. Outreach and SG updates
3. Working group updates
4. Deliverables review: Landscaping, Mapping, Route map
5. Communications including launch
6. Financial review
7. Next steps

Notes and Actions from last meeting

Action agreed	Owner	Deadline
If not already done, indicate SG meeting date and time preferences at the Doodle poll	SG members	9 th September
To share the invites for the revised SG meeting dates in line with the Doodle results	Secretariat	12 th September
To contact aluminium related stakeholders and relevant civil society organizations to be included in the Working Groups	SG members/LME / Secretariat	Asap
To identify a 'sponsor' for the SSWG	SG and WG members	15 th September
Share draft landscaping report (to be further developed into final draft through WG's outputs)	Secretariat	11 th October
Issue Phase 2 invoices	Secretariat	September
Share complete mapping xls	Secretariat	30 th September
Share the draft mapping report (to be further developed into final draft through WG's outputs)	Secretariat	11 th October
To follow up on the result of the ISEAL innovation Fund - Expression of Interest phase	Secretariat / The Copper Mark / ResponsibleSteel	October meet
To present an outline of a proposed new funding category including, benefits, obligations etc are for SG members, members and proposed "supporters" category	Secretariat	October meet
Draft update article	Secretariat	Not set [October proposed]



Outreach and SG member updates

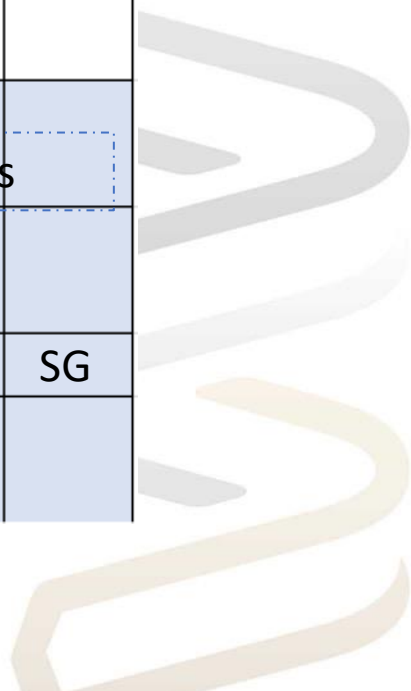
- ASI Standards Committee meeting and LME outreach resulted in interest from Alu sector and involvement by Alcoa in NFWG
- Outreach further to WRF and WG's including GIZ, Empa, Union SEWA, IndustrialAI
- Working groups: ongoing outreach new members, e.g. Kumi, Alcoa
- London Shipping week: Shipbreaking and Steel event 13th Sept
- LME Week, London: w/c 9th October

Forthcoming events

- BIR Conference, Abu Dhabi: 22nd-24th October

Timeline - reminder

Stage	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1. Stakeholder mapping		SG										
2. Needs and impact assessment			SG		SG							
3. Mapping of existing standards, systems and tools							SG					
4. Definition of scope and objectives/Working Groups									SG	SG		
5. Development of a roadmap											SG	
6. Confirming next steps												SG
Project Direction and Management												



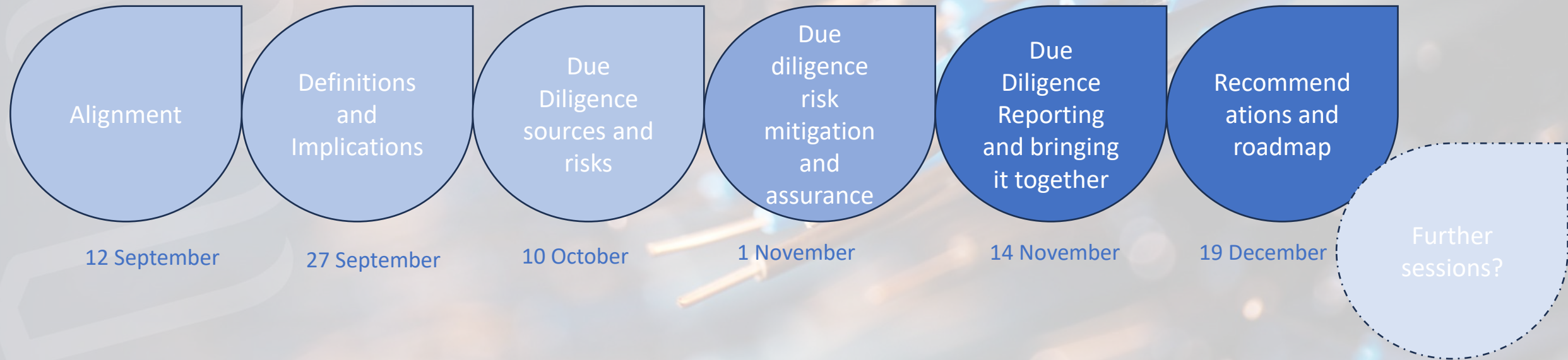


Working Group updates

September to December 2023

Non-Ferrous Working Group

All meetings are scheduled at 2-4pm UK, 9am ET



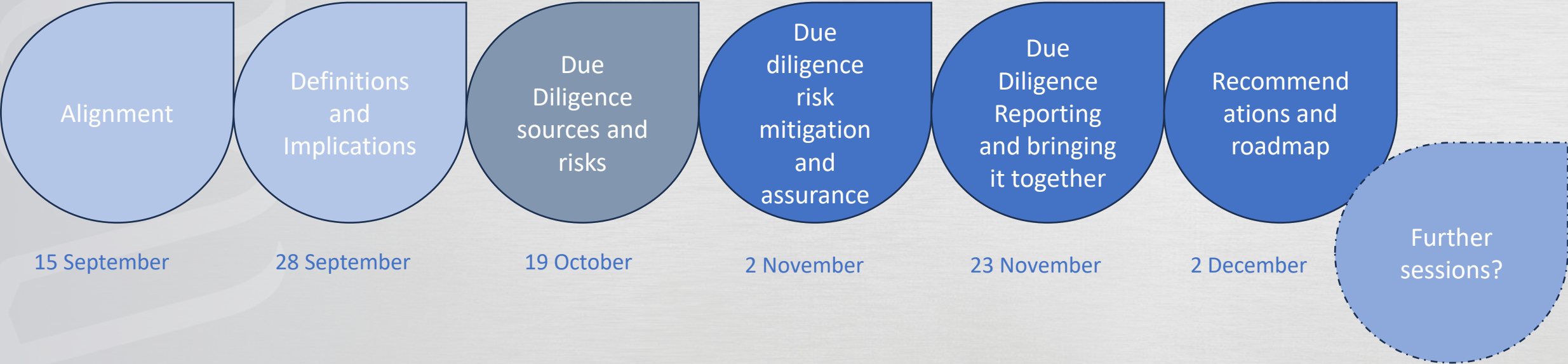
NFWG updates

- Recent joiners, Alcoa (couldn't make last meeting), Empa, Kumi consulting
- Materials shared in advance for pre-reading on shared folders together with all materials from previous meetings
- WG members including Freeport and Mitsubishi presented their experiences, due diligence processes and approaches
- Due diligence stages are being discussed in interactive breakout groups and plenary discussions
- Based on post-consumer, higher risk value chain scenarios and participant experience
- Outcomes collated and shared for further development
- Process builds on previous stages
- GIZ Ghana scrap yard project invited to present at 14th November meeting



Shipbreaking and Steel Working Group Meeting schedule

All meetings are scheduled at 9 am UK



SSWG updates

- Materials shared in advance for pre-reading on shared folders together with all materials from previous meetings
- WG members including NGO Shipbreaking platform, GSR Services, CARES, RS have presented their experiences, processes and approaches
- Due diligence stages are being discussed in interactive breakout groups and plenary discussions
- Based on Ship Recycling Facility to Steel Mill value chain scenario
- Outcomes collated and shared for further development
- Process builds on previous stages
- Self-Employed Women's Association (SEWA) (Indian Union) shipbreaking project presenting at 2nd November meeting, with Grieg Green



A photograph of a busy street scene in an urban area. In the foreground, several workers are handling large, white, boxy air conditioning units. One worker is standing on a truck bed, another is on the ground, and a third is near a white van. The units are being moved from the truck to the ground and then onto a small cart. The background shows a storefront with various signs, including one with Chinese characters. The overall scene suggests a process of distribution or installation of air conditioning units.

Deliverables review

Overview

Landscaping report

Mapping xls and report

Recommendations and Roadmap

Status and next steps timeline

Deliverables overview



Landscaping Exposure Draft with SG for review	Detailed Mapping xls with SG for review and use Heatmap and interpretation incorporated into Mapping Exposure Draft	Structural options for recommendations and route map available on Mural for review by SG
Revised version created for SG approval	Revised version created for SG approval	Confirm structure by 27 th October
Design version created	Design version created	Landscaping and mapping recommendations incorporated
Final design version for SG approval by end of year	Final design version for SG approval by end of year	Additional recommendations from WG's incorporated by end of year
		Final content, design and SG approval process early in new year
Publication in the new year as Part 1 of series of Reports	Publication in the new year as Part 2 of series of Reports	Publication in the new year as Part 3 of series of Reports

Process ->



Landscaping Report review process

- Landscaping exposure draft has been shared for SG review
- Is SG happy for this draft to be shared with Working Groups?
 - Earlier summaries were provided at the start of each Working Group
- Review deadline is proposed to be Friday 10th November
- Further to SG feedback secretariat to complete a revised version by 17th November
- Design version to be created and available by 6th December
- Final approval sought by 13th December
- Publication as a set of Reports in the new year



Mapping Objectives

To identify:

- Areas of overlap among existing systems and opportunities for (cross) recognition
- Opportunities to build on or complement existing systems, standards and tools to address a need identified
- Core commonalities and baseline expectations
- Gaps between the needs identified and existing standards, systems and tools

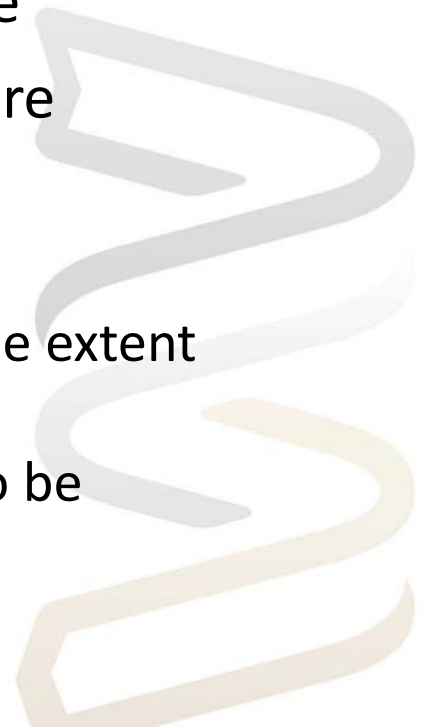


Mapping Matrices and Heatmaps

- RRRM Mapping assessment v1.xls has been shared for your review

Please review the introduction and interpretation sheet

- Tier 1 - High-level mapping refers to metals, mining and other standards with no or few recycling specific criteria. This is designed to highlight current coverage
- Tier 2 - Detailed mapping refers to recycling specific standards where a more detailed comparison is needed
- The outcomes are presented as:
 - A heatmap for each Tier – to enable a quicker visual summary indicating the extent of coverage. We intend this to be publicly available
 - A detailed mapping for each Tier – to enable more detailed comparisons to be made. This is available to SG members.



Deliverable Status – Matrices and Heatmaps

- Mapping and first-level QC is complete
- Second-level QC/Feedback from scheme owners is nearly concluded as follows:
 - 30 schemes in total
 - 18 schemes' owners approached for feedback (8 legislation related schemes and 4 ISO standards not approached)
 - 10 feedback received and incorporated + 2 schemes received very limited feedback
 - 5 schemes feedback expected
 - 1 not expecting a further response
- Steering Group feedback - Please provide your feedback on matrices by 3rd November

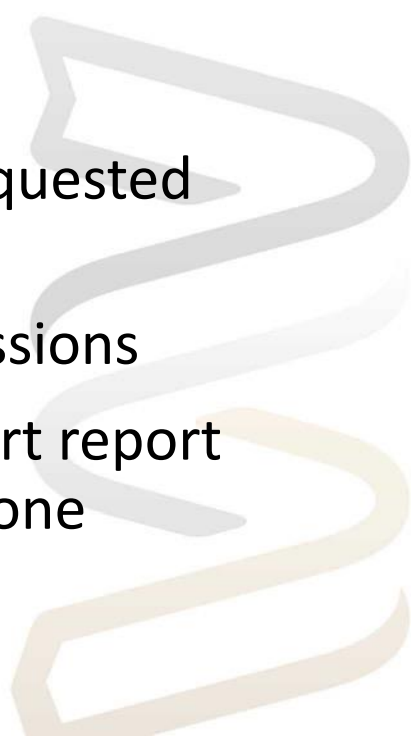


Deliverable Status – Mapping Report

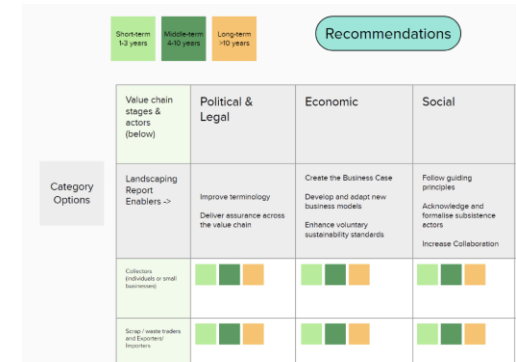
- Mapping interpretation report is drafted
- Heatmaps incorporated
- QC and editing in progress
- Will be shared by 27th October - *Apologies for the delay*
- Steering Group Review by 15th November



Recommendations and Route map - Process

- Recommendations are being identified from:
 - Landscaping work (Research and interview based)
 - Mapping outputs (Standards, guidelines, legislation based)
 - Working group outputs (Due Diligence + other recommendation based)
 - Steering group suggestions
 - There are different ways these can be presented, and SG input is kindly requested to identify preferred approach(es)
 - Once confirmed, we will also use this approach within interactive WG's sessions
 - These will feed into the third deliverable – Recommendations within a short report and as a Route map infographic, within the report and that can be standalone
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Recommendations and Route map – Introduction for your feedback

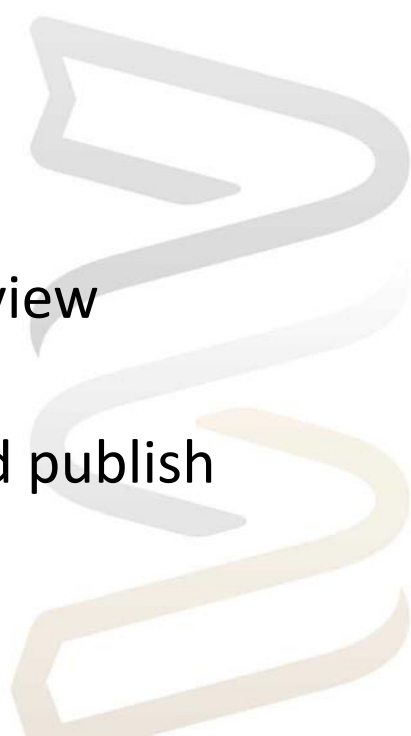


		Short-term 1-3 years	Medium-term 4-10 years	Long-term 10+ years	Recommendations
Category Options	Value chain stages & actors (below)				Political & Legal Economic Social
	Landscaping Report Enablers ->		Improve terminology Deliver assurance across the value chain	Create the Business Case Develop and adapt new business models Enhance voluntary sustainability standards	Follow guiding principles Acknowledge and formalise substance actors Increase Collaboration
	Collectors (individuals or small businesses)	■ ■ ■	■ ■ ■	■ ■ ■	
	Sales / waste traders and Exporters / Importers	■ ■ ■	■ ■ ■	■ ■ ■	

Feedback invited from SG on structure and presentation of Recommendations and Route map. Proposals are as follows, and as visualised in Mural:

- Recommendations to be developed for each value chain stage and actor
- Classified into categories (Options: adapted PESTLE model; wider enabler categories as per Landscaping Report; by Due Diligence stage; another option)
- Colour coded additionally by timeframe (short-term - 1-3 years, medium-term 4-10 years, long-term 10 years +)
- Will also be represented in a Route map (reordered by time)

Report Pack – SG review process – considerations and requests

- Please consider if proposed timeline is workable from your perspectives (next slide)
 - We are seeking to minimise the number of iterations – please ensure relevant members of your team coordinate responses
 - If recommending additional content, please provide it and references
 - We are aiming for static content before each Report goes to the designer
 - For review of the designed versions, the designer recommends smaller review group of 3-5 people
 - Report Series will also be reviewed in its entirety, before publication (could publish them together or in sequence to maximise impact)
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Steering Group inputs timeline

Date	Steering Group input	Key considerations
27 th October	Mapping Report available for SG review	
27 th October	Deadline for Feedback on Recommendations and Route map structure	Usability and presentation for public reporting Feedback in Mural
3 rd November	Deadline for Feedback on mapping matrices and heatmaps	Usability for own purposes Heatmap presentation within Mapping Report
10 th November	Deadline for Feedback on Landscaping Report	Content, any key missing points, emphasis Depth of sections v's length of report Structure for public reporting
15 th November	Deadline for Feedback on Mapping Report	Content, any key missing points, emphasis Depth of sections v's length of report Structure for public reporting
17 th November	Secretariat complete amends in Landscape Report and send to Designer	
24 th November	Secretariat complete amends in Mapping Report and sends to Designer	
6 th December	Final Landscaping Report design version available for SG review	Presentation for public reporting
13 th December	Final Landscaping Report approval	Publication ready
15 th December	Final Mapping Report design version available for SG review	Presentation for public reporting
5 th January	Final Mapping Report approval	Publication ready
Mid Dec - 8 th January	Secretariat draw together recommendations from Landscaping, Mapping and WG's	
12 th January	Recommendations and Route map available for SG review	
24 th January	Deadline for Feedback on Recommendations and Route map	Content, presentation for public reporting
9 th February	Final Recommendations and Route map Design version and Report pack ready for final review	Presentation for public reporting
16 th February	Final approval sought for full report series	Publication ready



Communications actions

Ongoing awareness raising of Roundtable objectives, activities and proposed outcomes

- Outreach and engagement with the network
- Monthly News updates shared via mailing list and website
- WRF article on outcomes from WRF23
- Article(s) to be drafted for industry publications



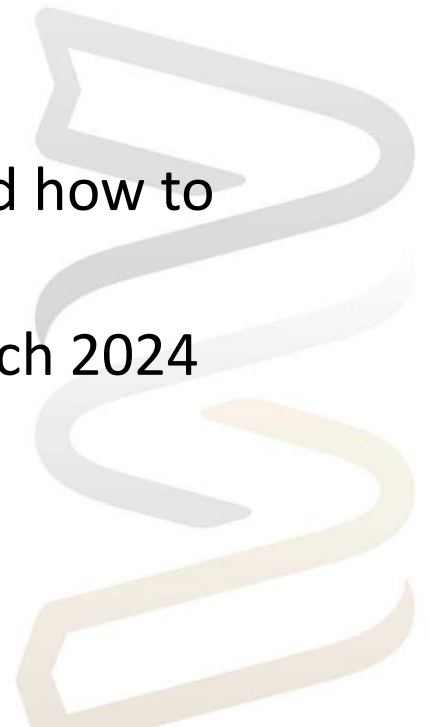
Communications plans

- Ongoing outreach and engagement
- Articles in industry publications

Plan for deliverables launch

- Develop key messages: strengths and weaknesses of current situation, key opportunities and selected recommendations
- Create launch plan to utilise SG and WG networks to share key outputs and how to access the final Reports
- Consider launch event or launching the Reports at another event Feb/March 2024
- Press releases and media outreach

Support kindly requested from SG members to develop this plan





Financial Update

ISEAL Grant application update
Proposed additional membership category

Budget Summary [updated as of 24th October]

Summary to date	GBP	Notes
Income	£ 50,000.00	Phase 1 SG fees already paid (exc VAT)
Expenditure	£ 104,153.00	to end September
Confirmed future income	£ 73,500.00	Phase 2 SG fees and ICA donation (not yet invoiced)
Budget to end Dec	£ 175,818.75	Reduced Budget v2 + time based fees Oct-Dec
Shortfall estimate to Dec	-£ 52,318.75	Budget to end Dec - income and confirmed future income
Shortfall estimate to March	-£ 77,201.65	Updated budget to include final reporting and launch in q1 24



ISEAL bid was unsuccessful

- ISEAL had 13 high quality expressions of interest received re Due Diligence theme
- Its review committee felt our focus on metals and metals VSS was too limited
- As output is a set of recommendations, and the Roundtable is time limited, it doesn't guarantee an uptake of action
- So there were concerns over long-term applicability

Other opportunities to close the funding gap include supporter category and agreement to issue a Phase 3 invoice to SG members in the new year.



Proposed additional ‘supporters’ membership category

Category	Involvement	Benefits and Recognition
Steering Group member	<p>Governance role.</p> <p>Agenda and activity setting</p> <p>Shaping and approval of deliverables</p> <p>Funder (apart from NGO’s/Academia)</p>	<p>Access to full mapping outputs</p> <p>SG members and their role highlighted throughout process, e.g. in outreach, at events, working groups</p> <p>Highest visibility for logos and quotes on website</p> <p>Will be recognised in all Reports. Logo’s will be prominent, governance role and funding acknowledged.</p>
Member	<p>Can be passive (kept informed) or active member of working groups, helping shape recommendations.</p> <p>No cost</p>	<p>Access to WG and public deliverables</p> <p>Membership highlighted in outreach</p> <p>Recognition on website in active membership list</p> <p>Will be recognised as contributing to the development of findings and recommendations in the Reports</p>
Supporter (proposed)	<p>As per member category +</p> <p>Voluntary funding contributions</p> <p>Decision making limited to Working Groups including WG recommendations</p>	<p>As per member category</p> <p>+ additional recognition of voluntary funding contribution on website (logo visibility in new section under membership) and in Reports (logo included and could be for specific items, e.g. report production sponsored by)</p>

SG process and next steps

- 1:1 meetings
- Ongoing involvement in WG's and with review process
- SG meeting schedule and focus
- Events

SG meeting focus

- April – agreeing staged approach, reviewing initial findings, introduction to benchmarking
- May – mapping criteria and detailed plan, longlist and shortlist selection
- July – review of initial mapping findings, implications for working groups and WG planning. Review of Phase 1 and decision on Phase 2 of the Roundtable
- Sept – Mapping and landscaping update, Budget and finances, Working Group initiation
- Oct – Mapping Feedback, Deliverables review process, Working Group progress, finances
- Nov – Mapping and landscaping feedback discussion. Route map development Working Group progress/outcomes, finance update [Virtual, Weds November 15th]
- Dec – Landscaping Report approval, Mapping and roadmap reporting review. Finance update [Virtual, Weds Dec 13th]
- Jan/Feb – Reporting approvals, launch plan [TBC – feedback requested]



- RBA Conference 16-19th October, Santa Clara, CA USA
- BIR Conference (22) 23 - 24 October, Abu Dhabi UAE

Events Calendar

Please let secretariat know of planned events/attendance

Contacts - Secretariat

- Dave Knight – Director One Planet Limited and Roundtable Facilitator
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- Umut Cantoru – Roundtable Secretariat secretariat@rrmroundtable.org
 - NFWG key support
- Mark Prins – Roundtable Secretariat coordinator@rrmroundtable.org
 - SSWG key support