The Roundtable on the Responsible Recycling of Metals (RRRM)

Steering Group – meeting 2

12th April 2023 - Virtual

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New introductions/Apologies

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Anti-Trust statement

- *The RRRM asks participants to fully comply with all applicable laws, including antitrust and competition laws. It does not condone or in any way seek to facilitate antitrust breaches. Participants should not discuss or share confidential proprietary or otherwise commercially sensitive information including:*
    - *current or future pricing practices;*
    - *terms and conditions of sale;*
    - *outputs and quotas;*
    - *market shares;*
    - *product or marketing plans;*
    - *business relations with suppliers and customers; or*
    - *any other matter on which participants compete.*

- *Discussing or sharing this type of information can have serious consequences for participants including heavy fines and lasting reputational damage.*

- *It is the intention that information pertinent to the roundtable objectives concerning ESG practices and performance across the value chain is shared*

- *Participants should not hesitate to voice any concerns they may have regarding the conduct of others at such meetings. During the course of a meeting, if a participant believes that the discussion is turning to a sensitive or inappropriate subject, the participant will express that belief and request that the attendees return the discussion to a less sensitive area. If the discussion continues, the Chair will end the meeting.*

Meeting Agenda

1. Notes and Actions from last meeting
2. Outreach updates
3. Proposal decision
4. How your feedback is informing the process
5. Introduction to the benchmarking model, criteria and proposed approach
6. Brand and promotion
7. Next steps

Notes and Actions from last meeting

Action agreed	Owner	Deadline
Outreach to membership and directly to Recycling Industry Associations and to recyclers to request involvement in the Roundtable and Steering Group membership for BIR/Industry Associations.	RBA/TCM/RS/ICA/Others where links identified	Not set – ongoing – by next SG meeting ideally
Dave and SG members to arrange 1:1's to discuss outreach approach to recycling organisations	DK	Asap
Each SG member to provide its logo in a suitable format and a sentence in support of the Roundtable for its website and materials	All SG	22nd March 2023
A revised, staged, proposal including revised invoicing and milestones so the SG can review roundtable feasibility once the impact of our efforts to recruit recycling industry associations are known and Go/No decision made	DK	22nd March 2023
More detailed instructions and guidance on how to contribute to the landscaping and mapping activities will be provided.	Secretariat	17th March 2023
Contribute to the landscaping and mapping activities	All AG	Ongoing
Prepare a joint SG letter to use for recycling stakeholders outreach (logo's please)	Secretariat	30th March 2023
Send invitation for initial SG meetings on a similar time and date on a monthly basis	Secretariat	22nd March 2023

Proposal options 1 & 2 - Revised Timeline

Stage	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1. Stakeholder mapping			SG									
2. Needs and impact assessment				SG								
3. Mapping of existing standards, systems and tools					SG		SG					
4. Definition of scope and objectives									SG RT	SG	SG	
									Working Groups			
5. Development of a roadmap											RT	
6. Confirming next steps												SG
Project Direction and Management												

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SG focus

- April – agreeing staged approach, reviewing initial findings, introduction to benchmarking
- April/May – benchmarking criteria and detailed plan, longlist and shortlist selection
- July – review of benchmarking findings, implications for working groups and WG planning (reschedule current June meeting)
- Sept – working group initiation
- Oct – working group progress updates
- Nov – working group progress/outcomes, roadmap development
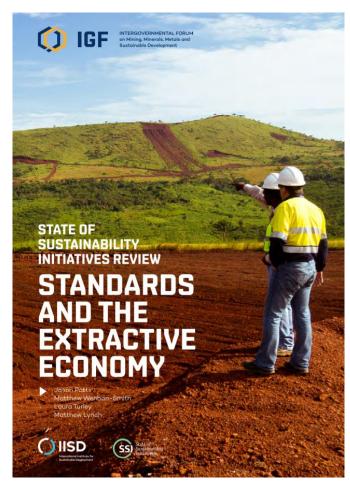- Dec – roadmap and next steps for priority areas

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What is your feedback telling us?

- Clarifying definitions for recycled material/recycling/recycled content
- Understanding sources/origins and tracking recycled materials/Traceability upstream
- Maintaining a flow of information through the value chain
- Categorising the different levels and types of assurance
- Identifying common expectations for due diligence for recycled sources
  - Difference between pre and post consumer materials
- De-risking small scale collection and pre-processors

Benchmarking

- Summarise the range, scope, strengths and weaknesses of the longlist
- Complete more detailed benchmark based on shortlist
  - Benchmarking criteria and design will be shared for SG review before May's SG meet
  - The Standards and the Extractive Economy Report was published in 2018. The RRRM proposes to build on this work so there is some comparability and consistency between primary standards and secondary
  - Based on a CARE analysis: Coverage, Assurance, Responsiveness, Engagement + Governance
  - Adapted to cover pertinent issues and practices for recycled metals
  - Do not repeat if criteria already covered in SSI extractives benchmark
- There will be an opportunity for the owners to feedback on the analysis (shortlist including recycling industry)
- Informs workplan for working groups

CARE Analysis

Over its series of SSI reports, IISD has developed an analytical framework referred to by the acronym **CARE**, for the four core elements of analysis:

- Coverage
- Assurance
- Responsiveness
- Engagement

While the fundamental elements of the CARE framework have remained constant across the series of IISD SSI reports, the details of their application have evolved over time in order to address specific aspects of the production systems under study

Coverage

- Coverage analysis measures the degree to which an initiative sets requirements in relation to key sustainability issues
- Scoring is based on the breadth of issues that a standard addresses, the level of management system compliance and performance the standard sets for an initiative's participants and the degree of flexibility permitted to attain that level of compliance and performance
- Intent is not to 'rank' standards, it is to highlight the similarities, differences and implications of the coverage. This includes key gaps and opportunities for alignment

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Assurance

• Buyer and broader stakeholder confidence in any claims that producers make about the impacts of their production are dependent on the mechanisms available to verify those claims

•Levels of assurance range from self-assessed claims to fully independent, third-party assurance. It also depends on the scope of the assurance and the depth of the investigation/assessment (limited to reasonable)

•The assurance analysis describes and analyses:

1. The elements an initiative uses to confirm compliance with its standards

2. The differences in the quality/level of assurance offered

3. The options it offers for material to be traced and claims to be made further down the supply chain.

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Responsiveness

- The responsiveness analysis considers the context and time dependence of performance changes, e.g. performance levels

- It measures an initiative's ability to respond to local conditions while moving producers toward continuous improvement

- It examines capacity building in terms of requirements around technical assistance and funding

- It assesses the ability of the approach to be applied to smaller organisations, at groups of sites/sampling, and if there are elements of cross recognition within the standard

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Engagement

- Participatory governance helps to ensure inclusivity, equity across diverse systems, and it forms the basis for the long-term sustainability and credibility of an initiative

- The engagement analysis measures an initiative's governance diversity and inclusiveness

- It assesses the credibility of the standard setting process and dispute-resolution mechanisms

- It examines the transparency of the standard setting initiative

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Selection approach for the Standards/Initiatives

- Our longlist is being developed from our initial outreach with SG members and potential members. See section 4 on Mural. Please enter any other relevant initiatives asap

- We will filter this long-list to focus on the most relevant standards and initiatives that cover the objectives of the roundtable

- As per Mural, we are grouping initiatives to ensure representation

- Any limitations that would inhibit broader adoption such as geographical or corporate standard will be highlighted

- We will propose a shortlist for SG consideration

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Standards/Initiatives Selection criteria

Filter In

- SG standards and initiatives
  - Representative of the OECD DD framework
  - + Aluminium Stewardship Initiative
- Recycling industry associations guidance/standards
- The closest ISO standard – probably ISO 59014 (currently draft)
- Clear criteria to self-assess or audit against

- Internationally applicable
- Publicly available
  - Although we want to include RIOS

Filter Out

- Too limited scope or application (single issue standards, corporate specific standards)
- Limited relevance
- Obsolete standards
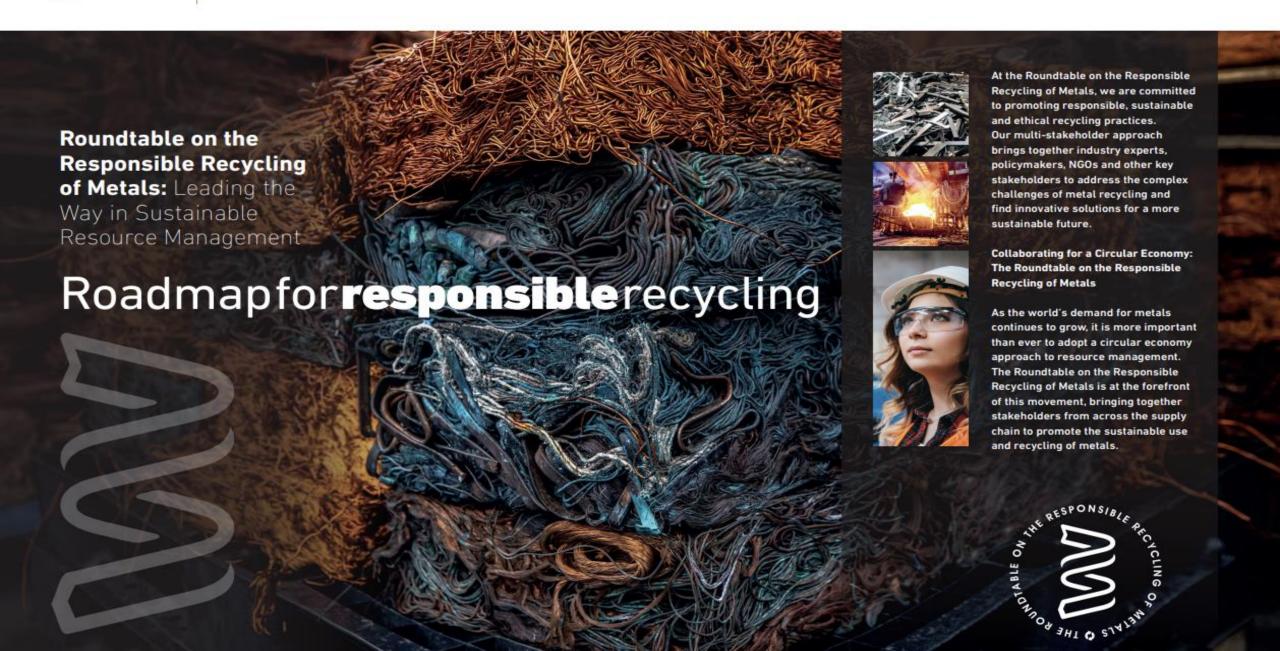- Legislation

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Benchmarking practicalities

- 0.5-2 days per initiative, therefore 15-20 will take ~30 days work (as per budget)

- Often multiple documents and sources to review per initiative

- Limit the benchmarking team to ensure consistency and quality control

- We will invite limited feedback by initiatives on benchmarking outcomes, in case we have missed or misinterpreted anything
    - Provides an opportunity to reach out to Recycling Industry Associations

- We are in process of setting up benchmarking matrix and long list/short list, which we will share with SG for comment and approval

- We are aiming to start benchmarking before the end of April

Next steps – meeting planning

- The next 2 Steering Group meetings
- Weds 10th May 2-4pm UK (1-3 CET)
- Weds 14th June 2-4pm UK (1-3 CET)
- Proposal to reschedule June meeting to 12th July at same times to review benchmarking outcomes and findings

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Next Steps - Requests to SG members

- Provide feedback and inputs via Mural

- Share your logo and statements of support

- Are you planning a consultation, standards development or research?
  - Where appropriate, please consider incorporating pertinent questions about recycled metals

- Ongoing outreach with recyclers and industry associations

- Review and feedback on the benchmarking longlist and criteria when shared